

(4) Code No. : C-198

Roll No.....

Total No. of Questions : 05

Total No. of Printed Pages : 04

- vii. We wondered at his answer. (make interrogative)
- viii. I do not like cricket. (make positive sentence)
- ix. She did not write the application. (make positive sentence)
- x. The boy said, "I like my country." (convert into Indirect Narration)
- xi. The teacher said to me, "Open the door". (convert into Indirect Narration)
- xii. Ankita said to Raghu, "I have finished writing codes." (convert into Indirect Narration)

Unit V

Q.5 (a) Write a letter to your friend asking him to suggest you some tricks to score good marks in exams. [5]

OR

Write a report on "Literacy Programme" organised by the NSS Unit of your college.

OR

Write a letter to your father asking him to send you Rupees One Thousand only for submitting exam form and fees.

(b) Write an application to your Principal issuing Character Certificate. [5]

OR

Write a telephonic conversation between two friends regarding their preparation for exams.

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Annual Examination - 2018

B.C.A. Part- I

B.C.A. - 106 (A)

COMMUNICATION SKILLS

Max.Marks : 50

Time : 3 Hrs.

Min.Marks : 20

Note : Attempt all questions:

Unit-I

Q.1 (a) **Make sentences using the following words: (any three)[3]**

- (i) email (ii) surf (iii) blog
- (iv) icon (v) peripherals

(b) Correct the spellings of the following words: (any four)[2]

- (i) formet (ii) debugging (iii) ocasion
- (iv) recieve (v) procesing

(c) Match the following words in Column 'A' with their correct meanings/definition given in Column 'B' [5]

Column A

Column B

- | | |
|-----------|--------------------------------------|
| 1. Bit | A kind of memory present in computer |
| 2. Cache | Tiny dots that build an image |
| 3. Kindle | Smallest piece of information/data |
| 4. Pixel | The right to see or use any data |
| 5. Access | A device for reading e-books. |

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Unit-II

**Q.2 (a) Convert the following sentences into complex sentences:
(any four) [4]**

- i. I have money. I cannot lend.
- ii. The boy arrived late for the test. The boy is wearing blue shirt.
- iii. It started raining. I came home.
- iv. I gave a suggestion. She liked my suggestion.
- v. I saw a beautiful landscape.
- vi. We saw a big tiger.

**(b) Mention the subordinate clauses in the below stated sentences:
(any four) [4]**

- i. They saw a tiger who was roaring.
- ii. He talked to a man who was performing.
- iii. The cell phone that you gifted me, is safe.
- iv. People who are happy bring good results.
- v. You can win if you are positive.
- vi. It was all over when I reached there.

**(c) Construct meaningful sentences by putting together following
units in proper order: (any two) [2]**

- i. she/like/not/does/programming.
- ii. Have/working/since/been/on a project/they/January
- iii. Is/good/for/both/and/rising/old/adults.
- iv. Place/our lives/music/important/has/in/an.

Unit-III

**Q.3 (a) Fill in the blanks with the correct form of verbs given in
the brackets: (any five) [5]**

- i. Shethe financial issues of the company. (Solve)

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- ii. He had.....the computer, before I reached the office.
(format)
- iii. We have been.....on this project for three months. (work)
- iv. More and more people.....(travel) by air in the dayes to come.
- v. Heto Shimla last year.(go)
- vi. The compact-drive was.....broken? (find)
- vii. The IT Officer.....it clear every month. (make)

**(b) Fill in the blanks with appropriate modals listed below:
(any three) [3]**

(must, would, can, may)

- i. He.....do this work.
- ii.I help you?
- iii. The system is not working properly, therebe some
problem with CPU.
- iv. Ilike to see your project.

**(c) Fill in the blanks with appropriate form of verb given at the
end of the each sentence: (any two) [2]**

- i.is an interesting work. (program)
- ii. He wasthe computer. (de-bug)
- iii.Grammar is very interesting. (teaching)

Unit-IV

Q.4 Do as directed : (any ten) [10]

- i. Rajiv has completed programming. (convert into passive form)
- ii. He is writing a novel. (convert into passive form)
- iii. Raghu ate the strawberries. (convert into passive form)
- iv. He follows the rules. (convert into passive form)
- v. Preeti likes dogs. (convert into negative)
- vi. Namita is learning music. (make interrogative)